YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SHAHEED KANSHI RAM MEMORIAL COLLEGE, BHAGOO MAJRA (KHARAR)
• Name of the Head of the institution	Dr. Jagjeet Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01602280839
• Mobile no	9814860501
• Registered e-mail	skrmcollege@yahoo.com
• Alternate e-mail	skrmiqac@gmail.com
• Address	Vill. Bhagoo Majra, Teh. Kharar, Distt. SAS Nagar Pin Code :- 140301
• City/Town	Kharar
• State/UT	Punjab
• Pin Code	140301
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Punjabi University, Patiala**
• Name of the IQAC Coordinator	**Prof. Impinderjeet Kaur**
• Phone No.	**01602280839**
• Alternate phone No.	**9888027009**
• Mobile	**9888027009**
• IQAC e-mail address	**skrmiqac@gmail.com**
• Alternate Email address	**karn.zaildar45@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://skrmcollege.in/wp-content/uploads/2022/03/aqar_report.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://skrmcollege.in/wp-content/uploads/2022/03/IMG-78271-converted-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.84**	**2016**	**02/12/2016**	**01/12/2021**

6.Date of Establishment of IQAC	**15/02/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	1	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. The IQAC ensured solid waste segregation systematized by planting separate garbage bins in the campus. 2. Under the guidance of IQAC, the Library subscribed to N-List database of INFLIBNET. 3. It bought new books for enrichment and enhancement of knowledge of library users.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To make campus more clean by introducing solid waste segregation	Solid waste segregation was ensured and systematized by planting separate garbage bins in the campus.
To subscribe to N-List database of INFLIBNET.	The college subscribed to N-List database of INFLIBNET which provided easy access to various E-journals and E-Books.
To enhance knowledge of library users.	Many new books were bought for enrichment and enhancement of knowledge of library users.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	05/03/2022

15.Multidisciplinary / interdisciplinary

Our college is a multidisciplinary institute as degree courses in humanities, Computer Science and Commerce are going on in this college. We have under graduate courses like Bachelor of Arts with 11 elective Subjects, Bachelor of Commerce, Bachelor of Computer Application and Masters of Arts (in Punjabi) are also running in college. In order to meet the requirements of present era we have started two vocational courses, B.voc Retail Management, B.voc Hardware Technology and Networking in session 2018-19. In this way the college is practicing to promote multidisciplinary/ Interdisciplinary approach in view of NEP 2020. In the above B.voc courses the institute is offering flexible curriculum that enables multiple entry and exit at the end of Ist, IInd and IIIrd years of undergraduate education

16.Academic bank of credits (ABC):

Credit system of evaluation is implemented in B.voc courses and post graduate courses as purposed in NEP 2020. Students are taking the benefits of multiple entries and exit in B.voc courses. Our faculty has designed the curriculum of B.voc courses as per the recommendation of our mother university. The assignments of all the courses are evaluated on the basis of MST, performance in the class etc. In this way the institution is pertaining to implementation of Academic Bank of Credit in view of NEP 2020.

17.Skill development:

Our B.voc courses are covered under National Skills Qualification Framework (NSQF). We are introducing these programs in our main stream education. Our master program that is M.A Punjabi is

providing value based education to inculcate positivity among the students and to develop humanistic, ethical, constitutional and universal human values of truth, righteous conduct, peace, love, nonviolence etc. We have also enrolled our students of B.voc Retail management with Retail Association Skill Council of India (RASCI) to enhance the skill assessment of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Ministry of Culture of Govt. of India has instructed the state Govt. to make some pairs of southern Indian Institutes and Northern Indian Languages, Indian arts, and Indian ancient traditional knowledge. Under this policy our college has associated with Andhra Pradesh. We organize cultural programs, paper presentation, poster making etc. on monthly basis which are sent to DPI . Besides many folk items, games, costume pride are also organized for cultural diversity.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In B.voc Retail Management the curriculum is designed in such a way that students have training on compulsory basis. After completion of training our students are able to get job in the training institutes itself. In this way our institute is pertaining to the outcome based education in view of NEP 2020.

20.Distance education/online education:

Covid-19 pandemic has disrupted teaching in the institutions. Online learning has become the main method of instruction during the pandemic. The common online platforms were Zoom, Microsoft Teams and Google Meet offering interactive online classes, and Whatsapp in communication with students outside the class. It benefitted the students in various ways. The benefits were mainly self-learning, convenience and flexibility.

Extended Profile

1.Programme

1.1   06

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **438**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **0**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **114**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **10**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **22**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	06

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	438

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	114

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	10

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	22

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	12485419
4.3 Total number of computers on campus for academic purposes	64

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has evolved an efficient mechanism for curriculum delivery under the supervision of Academics Incharge. The faculty members of each department meet at the beginning of each academic session for term-wise allocation of syllabus assignments, contents, fix dates for the term-end tests and prepare the teaching module of that session. At the beginning of each academic year, every faculty member familiarizes the students with study plan and reading lists for each course. Text books and reference books are also recommended. As and when necessary, notes are also provided. 80% of the syllabus is covered before the commencement of house tests in each semester. Rest of the syllabus is covered after the house tests and before the final exams. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations, smart boards are available to make the delivery of the curriculum enabling and interesting for the students. The answer scripts of mid-term tests are shown to the students and they are guided to work on their

short comings. Films based on novels and dramas prescribed in the syllabus are also shown to students by the Department of English on the projectors. Similarly, various departments of the college organize industrial visits, Seminars, Workshop and conferences from time to time to impart hands-on experience to students.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	http://skrmcollege.in/wp-content/uploads/2022/08/New-Doc-08-30-2022-15.15.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution conducts its academic and co-curricular activities according to a well-planned schedule documented in the form of Academic Calendar. The academic calendar is prepared by the Incharge Academic planning in consultation with the academic council and is implemented after its approval by the IQAC of the college. The IQAC ensures that the academic calendar of the institution is prepared well ahead of the beginning of the session, is well conveyed, and implemented properly. The aim of the institutional academic calendar is to provide students a information regarding the schedule of various activities of the institution such as bridge courses, remedial classes, in house and semester exams, so that they may prepare for the things accordingly. It also aims at ensuring discipline in the institutional working. The academic calendar of the institution describes the schedule of various academic and co-curricular activities to be undertaken by the institution in that particular academic session. The academic calendar of the institution is displayed in the campus through departmental notice boards. The institution ensures that the academic calendar of the institution is followed as closely as possible, subject to conditions. Though efforts are made to adhere to the academic calendar strictly, still there is provided a scope for need based changes. The schedule of the academic and co-curricular activities as mentioned in the academic calendar for the session 2019-20 got altered in the last quarter of the session due to lockdown conditions.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	http://skrmcollege.in/wp-content/uploads/2022/08/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has been catering to crosscutting issues. Various cells under the IQAC are active to address these issues. The Ethics to be followed by students are stated on the website as Code of Conduct for students. The Code of conduct of the staff members has also been listed. The women cell is active in addressing issues relevant to gender. The Discipline committee addresses issues of human values.The NSS and NCC are active in implementation of environment sustainability through special environmental science lecture series and extention activities for tree plantation, cleanliness and related issues. All activities in 2020-21 have been carried out online due to restrictions of the COVID pandemic.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

04

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**B. Any 3 of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	http://skrmcollege.in/wp-content/uploads/2022/08/feedback-report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://skrmcollege.in/wp-content/uploads/2022/08/feedback-report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

438

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

255

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Special Programmes for Advanced Learners

Advanced learners are encouraged to make poster and PPT presentations. Student seminars and symposiums are regularly organized.

Advanced learners are motivated to take part in inter-collegiate competitions

They are given e-links of MOOCs for listening to lectures on advanced topics.

Advanced learners are informed about competitive exams and career pathways. They are advised to go through standard reference books in the library.

They are encouraged to write model answers based on the University question paper.

Special Programmes for Weak Learners

Remedial classes are taken regularly. Detailed feedback is given to weak learners on their performance in unit tests, semester exams/ university practicals.

Peer teaching is employed by having advanced learners teach a few topics assigned for the benefit of weak learners.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
438	**19**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college provides a variety of learning experiences:

- **Students experience theoretical learning in through related practicals. Also, field trips for BCA and B.COM students facilitate observing and collecting data and related to the subject .**
- **BA Elective English students participate in group discussions.**
- **Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, paper presentations, quiz competitions, workshops, role-play, etc.**
- **Educational screenings in the classroom make subject learning interesting.**
- **The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through quiz and online testing.**
- **Learning is made student-centric through seminar presentations and assignments.**
- **Students often volunteer in conferences and seminars.**
- **The College Library provides internet facilities, access to texts, reference books, Educational CDs and DVDs.**

File Description	Documents
Upload any additional information	View File
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has prioritized use of ICT in teaching -learning. Preparation of e-resources in various subjects in the form of PPTs has created a repository of knowledge, available to students in the departments.

Staff rooms and the college library have networked internet connections. Campus is wi-fi enabled. Classes, seminars, guest lectures, etc. using LCD projectors are conducted in available laboratory spaces, and in Seminar Hall , as needed.

Use of ICT by incorporating audio-visual material makes lessons visually interesting, positively impacting both the learning outcomes of students and their attendance.

The teachers now make use of modern methods of teaching learning, such as Google sites and Zoom, Microsoft Teamsetc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

124

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-structured, transparent and robust mechanism for Continuous Internal Evaluation (CIE) of students.

The schedule of internal examinations is conveyed through the Academic calendar.

The process of internal assessment mechanism includes formative and summative modes. Formative assessment is done according to a graded metric based on: Attendance, Unit Tests and Assignment.

The following are considered for gradation:

Field visits

Seminars presentation

class interaction

Participation in college activities

Good conduct and demonstrative ethics and values

The college insists on a minimum 75% attendance of students per semester.

Internal assessment is based on quiz, unit tests, open tests, assignments, viva-voce and practical examinations. Personal feedback is given to students. Weak students are counselled and corrective measures are suggested.

In summative mode, students take a semester-end examination on the university pattern.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College, for fair, equal and impartial treatment of all students in all spheres of work, including assessment and evaluation has a dedicated Students Grievance Cell for redressal of all grievances, including those related to examination. The Cell, on receiving a complaint, resolves the issue with utmost concern.

Evaluation at College level begins on the day of the test itself. Valued answer-scripts are shown to the students and discrepancies are rectified by teachers promptly and communicated to students ensuring effectiveness of the examination while the subject is still fresh in their minds. Due to the open and transparent system, there have been no examination related grievances till date.

After the outbreak of the COVID-19 pandemic, assessment methods have seen a drastic change from the regular pen and paper method to the online mode. The University has devised its own software for conduct of Semester Examinations. The University invites a written list of students who face technical difficulties such as login, from the College, and takes the necessary action.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has prepared Programme Outcomes for B.A.,B.C.A.

,B.COM., P.G.D.C.A,and M.A Punjabi and course outcomes under them. They have been finalised by various HODs and uploaded on the institutional website.

The college begins sessions with departments holding meetings to draw up teaching plans. With changes/revisions in existing syllabi, HODs and teachers chalk out teaching strategies and evaluation methods in alignment with these outcomes.

Teachers spell out the learning outcomes in the classroom at the beginning of each semester and session. Thus, students are made aware of course/programme expectations at the very commencement of the teaching-learning process. The Student Satisfaction Survey (SSS) is also another instrument by way of which the college takes feedback on the extent of student attainment of learning outcomes. Thus college employs multiple channels to make students and teachers aware of learning outcomes of courses and programmes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://skrmcollege.in/wp-content/uploads/2022/08/programme-outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program and Course outcomes, as evinced by NAAC have been designed for students. They aim at making the students ready and equipped with knowledge and skill sets required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website. The students are made aware of these during the Orientation Programs for the new students as well as at the beginning of every semester. Students are guided with required mentoring so they achieve the desired outcomes.

Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal assessment and finally through evaluating the University results of the

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students,their placements and their progression to higher
education.
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File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	<u>http://skrmcollege.in/wp-content/uploads/2022/08/programme-outcomes.pdf</u>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

`120`

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<u>http://skrmcollege.in/wp-content/uploads/2022/08/Notes-220830-180746-702.pdf</u>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`0`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An ecosystem is created through utilization of academic material

resources in the libraries, modern laboratory equipment, computers, high speed internet and Wi-Fi by teachers and students. There is a system for creation and promotion of innovation through activities of cells and departments in the college.

Entrepreneurship is encouraged through Workshops and competitions by various Cells. Students contribute in the form of articles, poems in College magazine Chintandhara.

The Faculty has created an Institutional e-repository of ICT Material in the form of PPTs and videos, etc., to be available for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students are exposed to cross-cutting issues, through rallies and webinars including care of the young, old and weak. Health and hygiene, Gender sensitization, environmental consciousness and

values are also imbibed and strengthened at societal level. Various commemorative days increase awareness of students towards society. Blood donation camps are regularly organized.

File Description	Documents
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/3.4.3-1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

503

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is located in peaceful green surrounding of gardens conducive for quality education. There are 15 classrooms, one seminar hall, 2 computer labs, one language lab and a well developed library.

Wi-fi facility is available. There is an open-air stage, a rest room, girls common room and store rooms.

There are outdoor facilities for Football, volleyball, basketball, badminton, athletics and field events as well as for indoor games in the girls common room

Basic amenities on college premises include separate staff and student parking, canteen, drinking water coolers, first-aid, solar energy generation, CCTV cameras for security, fire safety and separate washrooms for boys and girls.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/Arts-corridor.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There is an open-air stage for flag hoisting and open air programs.

There are outdoor facilities for Football, volleyball, basketball, badminton, athletics and field events as well as for indoor games in the girls common room.

Yoga Day is celebrated regularly with Yoga demonstrated by experts.

The Sports department is dedicated to sports activities round the year and the annual sports meet.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/Arts-corridor.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.311

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College library is semi-automated with library software KOHA. Circulation of the library books and stocks items, including issue and return of the books by students and staff, is manual. Library has OPAC system which helps the students to locate any book instantly. The college library has subscribed to N-List program.

The library has about 13518 books, including a collection of Reference Books for Competitive examinations like UPSC/NET-SET/BANKING etc. The college library has a separate reading room. The library has collection of old question papers, Syllabus, E-Contents created by staff. Photostat service is available.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.07471

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

06

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facilities are regularly updated. 4classrooms are ICT enabled and have LCD projectors. The teachers have access to NLIST. Library utilizes KOHA software.The College has a dynamic website, providing all the necessary information. Wi-fi was installed in the entire college.Training programs for staff and students are conducted to enhance their skill on e-Governance, networking and related topics. The management has been substantially augmenting the infrastructural support to update the IT facilities in the college. During lockdown period institution has upgraded its teaching to online mode using Microsoft Team, Zoom and Google Meet.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

64

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.65988

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Caretaker is appointed for taking care of maintenance of physical, academic and support facilities within the campus. • Library assistant takes care of the computer and maintains record of books. • Repair and maintenance of the physical assets undertaken at the end of each academic session. • Submission of budgetary requirements for next academic session to the Principal at the end of session by HODs. • For purchase of new equipment and infrastructure, there is a purchase committee formulated in the College. • Stock register is updated time to time. • AMCs of high-end equipment is done annually for their maintenance from authorized dealers or corresponding service providers. • Maintenance of UPS, Servers and generators is through AMC or proper technicians. • Maintenance of basic amenities in campus by competent plumbers, electricians hired round the clock

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/03/Maintenance-of-physical-academic-and-support-facilities..pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

113

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**C. Any 2 of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a practice of identifying class representatives for each class. There are various clubs and committees of the students in the college.These clubs and committee undertake various activities. The various committees operational in the college are Students Discipline Committee, Students Cultural Committee, Students Sports Committee etc. The Anti-Ragging committee of the college has student members also.

File Description	Documents
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/volunteers-.pdf
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through various support services. • There is a registered Alumni Association in the College. • Since its inception, the Alumni association has provided enormous support to motivate present students to enhance the employability and shared their expertise regarding various educational opportunities available in country and abroad. • The Alumni also play a key role to bridge the gap between industrial requirements and academics through seminar/ webinar / workshops / industrial training organized by various departments. • Till date, a large number of Alumni are serving the Institute as teaching and non-teaching staff of the college.

File Description	Documents
Paste link for additional information	<u>http://skrmcollege.in/wp-content/uploads/2022/08/5.4.4-Meeting-Alumni-association.pdf</u>
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

OUR VISION

To create a class of morally, spiritually and intellectually sound and committed citizens who will become a human resource of high caliber to cater the needs of the society, state and country as a whole in accordance with our motto, " Struggle, Service and Sacrifice."

OUR MISSION

- **To create research environment.**
- **To promote job oriented add on courses.**
- **Education for all irrespective of caste, religion, gender or area location.**
- **To promote religious harmony leading to national integration.**
- **To create a teaching learning environment for pursuing the higher education.**
- **To promote awareness on ecological and environment issues.**
- **To promote religious harmony leading to national integration.**
- **To sensitize students on social-economic issues like-gender, human rights, drug abuse, dowry, terrorism vs nationalism through various programmes, seminars and co-curricular activities.**

File Description	Documents
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/VISION-MISSION_skrmcollege.in_.pdf various processes has been based mainly on the Peer Team Reports. IQAC, through discussions and recommendations, identifies need of improvement towards teaching- learning and prepares a plan of action for upcoming session. Some reforms initiated by IQAC are: Example 1: Subscription to N-List database- In line with the peer team recommendations, the college library has subscribed to N-List database and there has been a steady increase in number of books also. Example 2: Increase in the number of Computers- There has been an increase in number of computers and use of ICT for Teaching-Learning. Number of computers have increased From 60 to 63.
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes that decentralization of administration is the key to administrative efficiency. Hence, the IQAC tries to ensure decentralization and participative management in institutional working. With this aim, autonomy is provided to the institutional different bodies and teaching departments of the college in matters of planning and implementation. One such matter is teaching learning process. The mechanism of teaching learning has been decentralized as the departments are free to devise and implement teaching strategies for their students. The distribution of classes to teachers is also decided by departments on their own. Teachers plan and implement teaching-learning strategies as per the requirements of their course contents and students.Innovationin teaching learning process is encouraged. Teachers are free to plan the schedule of class tests and other academic activities for their respective classes. Any difficulty encountered is conveyed to the head of the department who brings it in the notice of the Principal. The students are also included in various college committees.

File Description	Documents
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/chart-.pdf
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short-term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved by higher authorities.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/6.2.1-.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the College facilitates its smooth functioning. The Managing Committee is the policy making body. The overall supervision of the College comes under its purview. After discussion, it decides the academic policy keeping in view the national policies in higher education, existing priorities and local needs. Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Principal and IQAC. The planning and infrastructural development is decided by the Head of the institution in consultation with the Managing Committee. The plans proposed are discussed by the respective Cells and committees, fine-tuned as per needs and then finalized. Financial implications and possible hurdles are thoroughly looked into and taken care of

before finalizing any plan. The Principal, Heads of Departments, committee / cell in-charges and office staff, monitor and work together for the effective implementation of these policies

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://skrmcollege.in/wp-content/uploads/2022/08/chart-.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well- defined welfare measures for the Staff. Non-monetary welfare measures :

Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc.

Faculty members are encouraged for research and publications for their career advancement.

Free Wi-Fi facility.

Separate parking for Staff.

Wards of staff get priority in admission.

Provision for appointment for the dependents of the non-teaching staff on compassionate grounds.

The Management is easily approachable to the staff.

CCTVs and security guards ensure security of staff.

Canteen facility.

Financial:

Advance, if requested, to the newly appointed staff against the salary due as regularsalary starts in 3-4 months.

Advance to the non-teaching staff, in the month of March when salaries are delayed due to financial closing at government level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

ACR(Annual Confidential Report) of every Teaching and non-teaching staff is filled annually. Performance of Teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions are given to staff by Principal. Daily Notes Diary is also maintained by the individual staff and submitted to the Principal via HoD. The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments and office administration.

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File Description	Documents
Paste link for additional information	[http://skrmcollege.in/wp-content/uploads/2022/08/6.3.5.pdf]()
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All the college account books, Vouchers, Bills etc. are checked by a CA appointed by the college. External audit is conducted by the

State Government. External audition is appointed by the Punjab Government who checks data related to government aided posts. In case of UGC grants, an account is prepared in the required format on completion of the sanctioned project/seminar/workshop/conference, etc which is first audited by the CA, and then submitted to the UGC. A no-objection certificate is received after settlement of accounts.

Audit objections, if any, in case of all the above audits are complied with promptly by the Accounts section of the College, and the CA is also consulted whenever required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

70000/-

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

At the beginning of every financial year, requirements of the College Office, all the departments, Library and various cells are submitted to the Principal. The Principal then calls a meeting of HODs, Librarian, Office Superintendent, coordinators of various cells and IQAC to decide and judiciously allocate funds.Once the budget is approved, the funds are disbursed. In case of special grants/funds received from funding agencies like UGC, Committees are formed for monitoring the utilization of grants as per

guidelines.Some funds are received from certain philanthropists
with a definite purpose of conduct of particular developmental
activities of students, scholarships, etc.The college office
maintains all records of income and expenditure to ensure
financial transparency. All accounts of funds received and spent
are audited by Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every academic year IQAC frames an action plan
and ensures its proper implementation for overall development of
the students.Two institutionalized practices are:

1. Students'OrientationProgramme: At the beginning of every
academic session, Students' Orientation Programme is held for
freshers. Students are given information about examination system,
internal marks, various Cells, library, NCC, NSS, sports etc. This
is followed by a tour to different departments. The program has
been held online from 2020-21 due to COVID pandemic.

2. Under the guidance of IQAC, the college library subscribed to N-
List database of INFLIBNET. It also bought new books for
enrichment and enhancement of knowledge of library users.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone 1st cycle of accreditation in 2016.
Review of the various processes has been based mainly on the Peer

Team Reports. IQAC, through discussions and recommendations, identifies need of improvement towards teaching- learning and prepares a plan of action for upcoming session. Some reforms initiated by IQAC are:

Example 1: Subscription to N-List database-

In line with the peer team recommendations, the college library has subscribed to N-List database and there has been a steady increase in number of books also.

Example 2: KOHA library software was encouraged.

File Description	Documents
Paste link for additional information	http://skrmcollege.in/wp-content/uploads/2022/08/6.5.2-incremental-improvement.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://skrmcollege.in/wp-content/uploads/2022/08/6.5.3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The women cell oversees gender related issues, carrying out activities throughout the year to promote gender equity and sensitization, organizing talks and awareness programs on rights of women, breast cancer,self-defense, Health and Hygiene of young girls, Developing Psychological and Mental Strength, and workshops, debate competitions, presentation competitions, book displays, etc. on relevant issues. It takes care of redressal of gender related grievances along with the Grievance Redressal Cell.Counselling is provided especially by women staff. Safety and Security are ensured by CCTV Cameras and an alert staff ensuring discipline.There is a Girls' Common Room in the college campus.

File Description	Documents
Annual gender sensitization action plan	http://skrmcollege.in/wp-content/uploads/2022/08/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://skrmcollege.in/wp-content/uploads/2022/08/7.1.1-b.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Awareness about waste pollution and difficulties in disposal is spread among students through talks on environment conservation and they are encouraged to create least waste, and properly dispose it. The common solid waste is leaf litter, which is allowed to decompose in compost pit which turns the waste into manure. This manure is used to enrich the soil quality. Other regular anthropogenic solid waste is collected in dust bins placed at strategic locations. Other solid waste is collected at the semester end and sold to scrap vendors, adding to revenue.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

S.K.R.M. college works towards creating a holistic environment by including all its stakeholders, and especially its students, from all walks of life, of various religions, caste and creed, and from various economic strata. Under the benevolent umbrella of the college, all are equal: there is no discrimination. This fosters the spirit of Unity and Harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college aims at overall development of its students by involving them in various activities that inculcate values necessary to render them into responsible citizens. This is done particularly through the NSS unit and participation of students in NCC.

NSS holds various programs such as blood donation camps, cleanliness drives, environment awareness rallies, Village camps and tree plantation drives. NCC students attend various camps which give a boost to their feeling of belonging to the Nation. National pride is further boosted when they see and hear about the heroic sacrifices made by our soldiers in Kargil, Uri, etc.

These, and other platforms give the students a deeper insight about the various issues related to the common citizens. Various activities are held under National initiatives such as Voter awareness program, Swachhata Abhiyan, Unity Day, Yoga Day, etc. Further, the thought process of the students involved in the betterment of the Nation is brought forth in the form of poster competitions, debates, elocutions, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://skrmcollege.in/wp-content/uploads/2022/08/7.1.9.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in remembering through celebrating and

praying. Celebration and prayer give a sense of belonging, joy and satisfaction. They create curiosity, which leads to learning more. Various commemorative days, events and festivals are celebrated in the college every year. The students enthusiastically participate and showcase their talent on these occasions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: Environment Consciousness Activities

Objectives: • To sensitize students towards environment protection and sustainability.

Context: It has also become an uphill task to deal with and safely dispose off the different types of wastes, like liquid waste, solid waste and e-waste.it works to achieve these objectives.

Practice: Plastic and polythene use is widely discouraged. Effort is made on paperless working. Composting pits have been dug to dispose off leaves and other plant remains.

Outcome: The College has a beautiful green pollution free campus having a variety of medicinal, flowering and fruiting plants and trees.

2.Title of the Practice: Focus on education for Women.

Objectives of the Practice: • To ensure employment oriented education for girl students

Context:- All the academic programmes offered by the institution are co-educational by nature and lead to promotion of education

for women in the region.

The Practice: Efforts are made by the college likeprovision of scholarships and concessions, adjustable time- table, gender equity, special physical facilities for girls like separate washrooms, common room, safety measures like CCTV surveillance in campus.

Outcomes: The success of this practice is evident from the large number or girls opting this college.

File Description	Documents
Best practices in the Institutional website	http://skrmcollege.in/wp-content/uploads/2023/05/best-new-practice.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision/ Mission statement of the institution and its priority and thrust area is preparethe students toachieve core competencies to meet the global requirement successfully. Innovative and creative in its approach, it develops skilled human resources of a high calibre. At the academic front, it enriches and empowers all its beneficiates through value based quality education and through participative, positive and fertile teaching- learning environment.Through extensive sports activity, the college inculcates professionalism and sportsmanship in its students for the promotion of a culture of peace and progress. Its co-curricular/ cultural programmes promote an revive Indian tradition, culture, heritage, extension activities through awareness raising campaign and camps seek social justice and equal opportunity for all. To keep pace with time, the college makes

conscious efforts to invest in latest hardware and software and orient the faculty suitably so that the students can have rich learning experience and develop skills required for employment in the State and National market.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. **Beautifying campus by increasing tree plantation.**
2. **Renovation of basketball court.**
3. **To get green, energy and environment audits conducted by certified agency.**
4. **Creating rainwater harvesting system.**
5. **Organizing webinars and e-conferences, carry out extension activities through NSS and NCC units.**
6. **To increase activities of various cells**